

Access Alert

New AAB Variance Application

May 19, 2010

The Massachusetts Architectural Access Board has initiated [new requirements](#) for all variance applications, including:

1. New [variance request form](#) which must now include:
 - a. E-mail addresses for owner and applicant
 - b. Written cost estimates for compliance
 - c. Photos & Plans (no larger than 11" x 17")
 - d. Written acknowledgement from landlord (when tenant is submitting application)
 - e. Notarized "Service Notice" verifying that variance application has been received by the required parties (see #3 below)
2. One complete package submitted to the AAB in hard copy **and** on CD.
3. One complete package submitted (by the applicant) to the:
 - a. Municipal Building Inspector (or State Inspector if available)
 - b. Municipal Commission on Disability
 - c. Local Independent Living Center for the city/town where the property in question is located.

If you need help preparing a variance application, contact [Katherine McGuinness](#).

[Kessler McGuinness & Associates, LLC](#), is a nationally known firm that specializes in accessibility compliance planning through access audits, access master plans, architectural plan review, accessible design review protocols, training and resource development. We also serve as expert witnesses for plaintiffs and defendants. Clients include airports, commercial property owners, educational institutions, government agencies, architects, and attorneys.

Please call, 617-641-2802, if you have any questions or would like to discuss one of your projects.

